

Garthorpe and Coston Parish Council

Draft minutes of the Ordinary Parish Council meeting of Garthorpe and Coston Parish Council held at St Andrew's Parish Church, Coston on Tuesday 24th May 2022 at 7.20pm.

Present Cllr Mc Grath, Cllr O Newton and Cllr J Wallace.

Also present the County Cllr Lovegrove, Borough Cllr Graham and the Clerk, Anne Daly.

The Chairman opened the meeting at 7.15 and welcomed all attendees.

1. To elect a Chairman for 22/23

It was RESOLVED to elect Oliver Newton as Chair for 22/23

2. To consider and agree to co-option to the casual vacancies on the Council

There were no member of the public present therefore unable to co-opt.

3. Apologies - to receive and approve reasons for absence.

All Councillors present.

4. To receive declarations of interest and any applications for dispensation under the Localism Act 2011.

There were no declarations of interest.

5. To receive and approve for signature the Minutes of the Parish Council meeting held on 8th February 2022.

It was RESOLVED to approve the minutes of the Parish Council meeting held on 8th February.

6. To receive a report from Borough, County and Parish Councilors.

Cllr Graham – several Ukraine families in the Borough with support being given. The Borough may be able to help anyone struggling financially.

Cllr Lovegrove – stated nice to be at the Parish Council meeting. Asked for people to contact him with their vies so he could attempt to sort out. CC currently working on trying to stop certain vehicles going on the narrow lanes

in the area. Issues with footpaths to be reported to CC. Cllr Lovegrove along with all other Cllrs had been given £25,000 to spend on highways issues within his ward.

7. To review and agree insurance cover.

It was RESOLVED to renew the Insurance Cover at the current level with BHIB at a cost of £172.55.

8. To resolve to defer the review of the following documents specified in Standing Orders for review at the annual parish council meeting to a later meeting:

- a. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.**
- b. Review of inventory of land and other assets including buildings and office equipment.**
- c. Review of the Council's and/or staff subscriptions to other bodies.**
- d. Review of the Council's complaints procedure.**
- e. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders 11, 20 and 21);**
- f. Review of the Council's policy for dealing with the press/media.**
- g. Review of the Council's employment policies and procedures.**

It was RESOLVED to defer the above items to a later meeting.

9. Finance

- a) To receive the Internal Auditors report and consider any actions resulting from it. (Appendix 1).**

It was RESOLVED to note the Internal Auditors report.

- b) To review and agree the Certificate of Exemption – for Annual Governance and Accounting Return. (Appendix 2).**

It was RESOLVED to approve the Certificate of Exemption.

- c) To consider and approve the bank reconciliation and explanation of variances. (Appendix 3).**

It was RESOLVED to approve the bank reconciliation and explanation of variances.

- d) To consider and approve the Annual Governance statement for 2021-22. (Appendix 4).**

It was RESOLVED to approve the Annual Governance Statement for 2021-22.

e) To consider and approve the Annual Accounting statement for 2021-22. (Appendix 5)

It was RESOLVED to approve the Annual Accounting Statement for 2021-22.

f) To appoint a Councillor other than the Chairman to verify bank reconciliations in accordance with financial regulations.

It was RESOLVED to appoint Cllr McGrath to verify the bank reconciliations.

g) To agree the accounts for payment. (Appendix 6)

It was RESOLVED to approve the following accounts for payment.

- LRALC - £114.38
- BHIB - £172.35
- Anne Daly – Salary - £321.20
- HMRC - £53.80
- Anne Daly – Domain name payment - £28.78

10. To receive an update on the defib.

It was report that the defib would hopefully be installed within the next month.

11. AOB

It was reported a resident had complained about Tress outside Coston were starting to overhang the road/pathway. Cllr McGrath to contact highways.

12. To confirm date of next meeting(s).

Date of next meeting - Wednesday 14th September 2022 at 7pm.

The Chairman thanked everyone for attending and closed the meeting at 8.00.

CLOSE